

Huron County Airport Authority  
Tentative Agenda  
For Regular Meeting, Monday, January 09, 2017 – 5:00pm

Call Meeting to Order:

Roll Call: Harry Brady \_\_\_\_\_  
Melissa James \_\_\_\_\_  
Randy Birchfield \_\_\_\_\_

Guest:

Motion to Excuse:

Approval of Minutes from Regular Meeting: December 12, 2016

Operational and Financial Report December 30, 2016:

December 2016 Fuel Sales:

AVGas: \$ Gallons:  
Jet A: \$ Gallons:

Approval of December 30, 2016 Financials

As of December 30, 2016

Cash in Bank: \$ 14,322.77  
Net Income YTD: \$ 127,726.70  
Total Expenses YTD: \$ 157,548.45  
Net Income/ Loss YTD: \$ (29,821.75)

Approval to Pay Invoices: \$ 9,139.64 (01/09/2017)

Old Business:

New Business:

Election of Officers

Date of Next Meeting:

Monday, February 13, 2017@ 5:00pm

Public Comments:

Adjournment:

Huron County Airport Authority  
Regular Meeting Minutes, December 12, 2016

1. Harry Brady called the meeting to order

2. **Roll Call**

**Members Present:**        Harry Brady                        Randy Birchfield

**Guest:**

Dan LeClair                        Marcus Holtz                        Dennis Sokol                        Mike Weisenberger  
Skip Wilde                        Patty LeClair                        Don Roth

3. **Motion to Excuse:**

Harry Brady moved to excuse Melissa James

4. **Approval of Minutes:**

Harry Brady made a motion to approve the October 10, 2016 regular meeting minutes. Randy Birchfield seconded. Motion Passed.

5. **Operational and Financial Report:**

Thank you to the Fire Department for fixing the beacon. Light on pole by fuel station not working. Marcus Holtz is supping fuel tanks.

Approval of Minutes from Regular Meeting: November 14, 2016

Operational and Financial Report November 30, 2016:

November 2016 Fuel Sales:

AVGas: \$ 2,402.62	Gallons: 552.32
Jet A: \$ 1,018.61	Gallons: 299.59 <b>Correction</b> (997.22 was Net Sales)

Approval of November 30, 2016 Financials

As of November 30, 2016

Cash in Bank:	\$ 23,908.81
Net Income YTD:	\$ 121,520.96
Total Expenses YTD:	\$ 141,206.67
Net Income/ Loss YTD:	\$ <b>(19,685.71)</b>

Approval to Pay Invoices: \$ 2,916.66

Randy Birchfield made a motion to approve financial reports. Harry Brady seconded. Motion Passed.

6. **Old Business:**

7. **Board Comments:**

Discussion to bid out propane before next season. Purchase of tank will lower fuel price.  
ODOT meeting – problem with sewage reporting. Norwalk City has 2, but they will not put their license on the line. Marshall Goff has been trying to get a waiver from EPA.  
Randy Birchfield requested Foghorn electric be broken out on financials. Utility Reimbursement Income is on Income Statement.  
Buy own meters and do meter readings for hangar, Commercial building will be costly due to the wiring.

8. **New Business:**

Pre-app for grant  
Meeting with ODOT and FAA in Ashland. Preliminary on Master Plan, where is starting point. Stay here or move to a different site in the county, with less obstructions.  
Michael Baker will hold public meetings starting in January 2017.  
New grant includes Master Plan and pavement by Commercial apron.  
Beacon working – rebuilt for \$900.00. Thanks to Norwalk Fire Department for assistance.  
Thanks to Skip Wilde for attending board meeting.  
Tractor – drained water add anti-freeze. \$25.00 receipt blew away. Asked for invoice from John Beck for reimbursement of anti-freeze. Alternator needs re-built.  
Fire inspection today. Fire extinguishers out of date and needs checked. Charles Hillman is local firemen. Randy Birchfield will contact.  
Fuel meter is fixed and re-calibrated, cost \$500.00. Weights and Measures tagged for 1 year.  
Snow removal with skids.  
***Policy: Snow plow when 2+” on runway, will leave between ¼ to ½” on runway.***  
Problems with pumping fuel. Need to put directions on how to use. Need to wait for loud click, indicates pressure is up. Randy Birchfield will post directions.  
Need printer cartridge, Randy Birchfield to call Shipley’s as we have an account.  
Exit signs not working.

Next Meeting January 19, 2017

9. **Public Comments:**

John Beck thanks to NCFD for help with beacon.  
Patty LeClair asking about Foghorn lease.  
Don Roth questioned Foghorn lease amount. Harry Brady explained that the Commercial building was a hell hole with no tenants = -0- rent, now it is \$9,600.00 for a year. Getting electric separated will be very expensive.

10. **Adjourned:**

Respectfully Submitted,

Linda Vaughn

Board Approval,

Harry Brady  
President

Approved: \_\_\_\_\_

# Huron County Airport Authority Balance Sheet

As of December 31, 2016

2:08 PM

01/03/2017

Cash  
Basis

Dec 31, 16

## ASSETS

### Current Assets

#### Checking/Savings

Civista 23825 14,322.77

Total Checking/Savings 14,322.77

#### Accounts Receivable

Accounts Receivable -550.00

Total Accounts Receivable -550.00

Total Current Assets 13,772.77

**TOTAL ASSETS 13,772.77**

## LIABILITIES & EQUITY

### Equity

Opening Balance Equity 40,822.82

Retained Earnings 2,771.70

Net Income -29,821.75

Total Equity 13,772.77

**TOTAL LIABILITIES & EQUITY 13,772.77**

# Huron County Airport Authority Profit & Loss YTD

December 2016

2:29 PM

01/03/2017

Cash  
Basis

Dec 16

Jan - Dec  
16

## Ordinary Income/Expense

### Income

Airport Closure 0.00 10,000.00

Commercial Office Rent 1,542.34 7,279.84

FAA Grant 0.00 -18,308.03

Farm Rent 0.00 33,730.38

Fuel Sales 1,111.82 44,523.95

Hangar Rent 3,184.50 36,765.25

Matching Funds 2016 Grant 0.00 8,000.00

Overnight Fees 0.00 140.00

Utilities Reimbursement 345.16 5,595.31

Total Income 6,183.82 127,726.70

### Expense

Bank Service Charges 0.00 33.00

Consultant Fee	0.00	4,429.00
Credit Card Processing	24.66	1,038.76
FAA Grant Expense	13,025.00	32,041.00
Fuel Purchased		
100 AVGas	0.00	41,214.63
Diesel Fuel	0.00	11.30
Jet-A	0.00	7,793.46
Unleaded	0.00	437.30
Total Fuel Purchased	0.00	49,456.69
Insurance Expense	0.00	2,165.00
Legal Notices / Advertising	6.51	159.96
Maintenance	365.03	4,215.68
Membership	0.00	160.00
Mowing	0.00	10,400.00
Office Expense		
Computer Expense	0.00	1,418.19
Office Supplies	30.15	561.19
Postage	0.00	339.18
Total Office Expense	30.15	2,318.56
Ohio EPA Reporting	800.00	9,030.00
Permits	0.00	1,350.00
Propane	150.27	1,799.00
Property Taxes	0.00	6,819.66
Repairs and Maintenance	0.00	4,330.62
Sales Tax		
Sales Tax Discount	-1.86	-25.79
Sales Tax - Other	248.04	3,206.23
Total Sales Tax	246.18	3,180.44
Secretary / Treasurer	75.00	900.00
Service Agreements	0.00	995.00
Snow Removal	375.00	2,975.00
Supplies	0.00	459.21
Utilities		
Electric	1,020.38	16,117.39
Telephone Expense	115.34	1,391.45
Water	107.80	1,466.63
Total Utilities	1,243.52	18,975.47
Website Expense	0.00	316.40
Total Expense	16,341.32	157,548.45
Net Ordinary Income	-10,157.50	-29,821.75
Net Income	<u>-10,157.50</u>	<u>-29,821.75</u>

## Huron County Airport Authority

Date: 01/05/2017

Invoice Approval      for      01/09/2017

Business Name	Invoice Date	Amount	Purchase	Check #
Beck, John	1/5/2017	125.00	Maintenance Retainer - December	3324
Beck, John	1/6/2017	25.50	Anti-frezed for Ford 4300 Tractor	3337
Brohl & Appell	12/6/2017	26.68	30A 120V Power Pro Contactor	3334
Ferrellgas	12/14/2016	288.36	124 Gallons Propane	3325
Frontier	12/28/2016	116.52	Service 12/28/2016 - 01/27/2017	EFT
Goff, Marshall	1/5/2017	800.00	EPA Testing - December	3326
Huron County Chamber	1/5/2017	25.47	Copies December	3327
Huron County Treasurer	1/9/2017	3,410.22	1st Half 2016 Property Taxes	3328
Manairco	12/7/2016	953.80	Beacon Repaired	3329
Northern Ohio Rural Water	12/23/2016	101.21	Service 11/10/2016 - 12/12/2016	3330
Norwalk Heating Company	12/7/2016	757.00	Commercial Bldg Furnace Repaired	3331
Ohio Business Gateway	1/3/2017	80.01	Sales Tax - December	EFT
Ohio Edison	1/3/2017	1,155.87	Service 11/30/2016 - 12/29/2016	EFT
Petro-Com Corp	12/8/2016	272.00	AvGas Pump not Calibration	3332
Pyatt's Petroleum	12/15/2016	552.00	AvGas Pump Re-Calibration	3333
Sexton, Zack	1/5/2017	375.00	Snow Plowing	3335
Vaughn, Linda	1/5/2017	75.00	Secretary / Treasurer - December	3336

9,139.64

Huron County Airport Authority  
Regular Meeting Minutes, January 09, 2017

1. Harry Brady called the meeting to order

2. **Roll Call**

Members Present:        Harry Brady                        Randy Birchfield

Guest:

Dan LeClair                        Marcus Holtz                        Dennis Sokol                        Mike Weisenberger  
Don Roth                        John Beck

3. **Motion to Excuse:**

4. **New Business:**

Grant

Melissa James moved to adopt the Resolution #2016-3 Norwalk-Huron County airport hereby authorize President Harry Brady to execute the Ohio Airport Matching Grant M17-36 for the Norwalk-Huron County Airport for Master Plan Update and Apron Design and in the amount of \$16,000.00 (sixteen thousand dollars). Harry Brady seconded. Motion Passed.

Respectfully Submitted,

Linda Vaughn

Board Approval on February 13, 2017

Harry Brady  
President

Approved: \_\_\_\_\_

Huron County Airport Authority  
Tentative Agenda  
For Regular Meeting, Monday, February 13, 2017 – 5:00pm

Call Meeting to Order:

Roll Call: Harry Brady \_\_\_\_\_  
Melissa James \_\_\_\_\_  
Randy Birchfield \_\_\_\_\_

Guest:

Motion to Excuse:

Approval of Minutes from Regular Meeting: January 09, 2017

Operational and Financial Report January 31, 2017

January 2017 Fuel Sales:

AVGas: \$ 1,411.70	Gallons: 324.53
Jet A: \$ -0-	Gallons: -0-

Approval of January 31, 2017 Financials

As of January 31, 2017

Cash in Bank:	\$ 14,746.75
Net Income YTD:	\$ 9,236.78
Total Expenses YTD:	\$ 9,170.30
Net Income/ Loss YTD:	\$ 66.48

Approval to Pay Invoices: \$ 18,279.88 (Adjusted 02/17/2017)

Old Business:  
Grant Update

New Business:

2016 Farm Rent \$8,538.64 deposited 02/07/2017  
FAA Share 90% Payment \$12,374.00 deposited 02/07/2017

Date of Next Meeting:  
Monday, March 13, 2017@ 5:00pm

Public Comments:

Adjournment:

Huron County Airport Authority  
Regular Meeting Minutes, January 09, 2017

1. Harry Brady called the meeting to order

2. **Roll Call**

**Members Present:**      Harry Brady                      Melissa James                      Randy Birchfield

**Guest:**

3. **Motion to Excuse:**

4. **Approval of Minutes:**

Melissa James made a motion to approve the December 12, 2016 regular meeting minutes. Randy Birchfield seconded. Motion Passed.

5. **Operational and Financial Report:**

December 2016 Fuel Sales:

AVGas: \$ 1,111.82      Gallons: 255.59

Jet A: \$      Gallons:

Approval of December 30, 2016 Financials

As of December 30, 2016

Cash in Bank:      \$ 14,322.77

Net Income YTD:      \$ 127,726.70

Total Expenses YTD:      \$ 157,548.45

Net Income/ Loss YTD:      \$ (29,821.75)

Approval to Pay Invoices: \$ 9,139.64 (01/09/2017)

Melissa James made a motion to approve financial reports. Discussion of property taxes. Commissioners would need to do a waiver. Letter to Commissioners from Board. Randy Birchfield seconded. Motion Passed.

Need to change process of farm rent.

6. **Old Business:**

Randy Birchfield stated that Manairco was to refund \$200.00 for beacon repair. Green light is working, prongs needed to be bent.

**Grant:** Resolution #2016-3

The following resolution was presented by Melissa James who moved its adoption and seconded by Harry Brady; whereas, The Norwalk-Huron County Airport hereby authorize President Harry Brady to execute the Ohio Airport Matching Grant M17-36 for the Norwalk-Huron County Airport for Master Plan Update and Apron Design and in the amount of Sixteen Thousand Dollars and Zero Cents (\$16,000.00); now Therefore, Be It Resolved, that the signed Grant be accepted. Whereupon the resolution was declared adopted.

Melissa James reported that the June ODOT inspection recommends the following:

- Fuel emergency shut off sign more prominently displayed
- Fuel sump cans missing / Remove sign
- Replace emergency call sign
- Repair runway lights / clips and knocked over / stake mounted / missing

Michael Baker International Consultant Report

Melissa James moved to have the ability to sign grant closeout forms for submission to the FAA. Randy Birchfield seconded. Motion Approved.

7. **New Business:**

Randy Birchfield would like a special meeting to discuss the Master Plan. (Technical Advisory Committee (TAC) needs to be established and all meetings will be open to the public.) Water leak- DeLuca came out dug up the wrong hydrant. Will be left until spring. Commercial roof leaking. Will write letter to Commissioners for waiver on property taxes. AvGas pump leaking at swivel needs O-ring replaced. Taxiways need to be plowed. Marcus needs contract for mowing (was awarded the bid). Need sign on how to operate pumps (John was supposed to do that after the December meeting). Crop-duster Steve has not paid his rent, my need legal opinion (Paid for six months October 2016 – March 2017 on 01/13/2017)

Melissa James moved to approve Michael Baker International Task #1 Invoice for Master Plan Update in the amount of \$13,749.85. Harry Brady seconded. Motion Passed. Read Michael Baker International update. No information has been received since the FAA meeting. Working on filling the spots on the Technical Advisory Committee (TAC).

Election of Officers for 2017

Harry Brady moved to remain President. Melissa James seconded. Melissa James moved to remain Vice-President. Harry Brady seconded. Motion Passed.

Next Meeting March 13, 2017

8. **Public Comments:**

Dan LeClair stated that he has heard disparaging remarks about the Friends.

9. **Adjourned:**

Respectfully Submitted,

Linda Vaughn

Board Approval,

Harry Brady  
President

Approved: \_\_\_\_\_

# Huron County Airport Authority Balance Sheet

As of January 31, 2017

10:08 AM

02/13/2017

Cash  
Basis

Jan 31, 17

## ASSETS

### Current Assets

#### Checking/Savings

Civista 23825

14,746.75

Total Checking/Savings

14,746.75

#### Accounts Receivable

Accounts Receivable

-907.50

Total Accounts Receivable

-907.50

Total Current Assets

13,839.25

**TOTAL ASSETS**

**13,839.25**

## LIABILITIES & EQUITY

### Equity

Opening Balance Equity

40,822.82

Retained Earnings

-27,050.05

Net Income

66.48

Total Equity

13,839.25

**TOTAL LIABILITIES & EQUITY**

**13,839.25**

Huron County Airport Authority  
**Profit & Loss YTD**

January 2017

10:09 AM

02/13/2017

Cash  
 Basis

	<u>Jan 17</u>	<u>Jan 17</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Commercial Office Rent	937.50	937.50
Fuel Sales	1,389.78	1,389.78
Hangar Rent	6,609.50	6,609.50
Utilities Reimbursement	<u>300.00</u>	<u>300.00</u>
<b>Total Income</b>	9,236.78	9,236.78
<b>Expense</b>		
Credit Card Processing	30.66	30.66
Maintenance	150.50	150.50
Office Expense		
Office Supplies	<u>25.47</u>	<u>25.47</u>
<b>Total Office Expense</b>	25.47	25.47
Ohio EPA Reporting	800.00	800.00
Propane	288.36	288.36
Property Taxes	3,410.22	3,410.22
Repairs and Maintenance	2,561.48	2,561.48
Sales Tax		
Sales Tax Discount	-0.60	-0.60
Sales Tax - Other	<u>80.61</u>	<u>80.61</u>
<b>Total Sales Tax</b>	80.01	80.01
Secretary / Treasurer	75.00	75.00
Snow Removal	375.00	375.00
Utilities		
Electric	1,155.87	1,155.87
Telephone Expense	116.52	116.52
Water	<u>101.21</u>	<u>101.21</u>
<b>Total Utilities</b>	<u>1,373.60</u>	<u>1,373.60</u>
<b>Total Expense</b>	<u>9,170.30</u>	<u>9,170.30</u>
<b>Net Ordinary Income</b>	<u>66.48</u>	<u>66.48</u>
<b>Net Income</b>	<u><u>66.48</u></u>	<u><u>66.48</u></u>

# Huron County Airport Authority

Date: 02/17/2017      Invoice Approval      for      02/13/2017

Business Name	Invoice Date	Amount	Purchase	Check #
AirNav.com	02/09/2017	54.00	Basic Listing	3338
Beck, John	01/10/2017	24.66	Swivel Connector	3339
Beck, John	02/15/2017	125.00	January	
Brohl & Appell	01/16/2017	36.86	Stem Assembly / Push Fit	3349
Ferrellgas	01/23/2017	408.36	200.80 Gallons	3340
Frontier	01/28/2017	115.88	Service 01/28/2017 - 02/27/2017	EFT
Goff, Marshall	02/08/2017	800.00	January	3341
Huron County Chamber	02/01/2017	15.97	Copies	3342
John Deere Financial	01/28/2017	13.98	Belts	3343
Manairco	01/31/2017	59.05	Green Lens	3344
Michael Baker International	01/09/2017	13,749.85	Master Plan Update Study	3345
Northern Ohio Rural Water	01/25/2017	422.21	54,900 Gallons Adjusted	3352
Norwalk City	01/18/2017	75.00	Testing December 2016	3347
Ohio Business Gateway	02/07/2017	101.58	Sales Tax - January 2017	EFT
Ohio Edison	01/30/2017	1,190.39	Service 12/30/2017 - 01/27/2017	EFT
QTPod	01/31/2017	995.00	Gold Level Service for Terminal	3348
Shipley's Office	02/01/2017	17.09	Business Cards	3350
Vaughn, Linda	01/31/2017	75.00	Secretary / Treasurer - January	3351

18,279.88

Huron County Airport Authority  
Tentative Agenda  
For Regular Meeting, Monday, March 13, 2017 – 5:00pm

Call Meeting to Order:

Roll Call: Harry Brady \_\_\_\_\_  
Melissa James \_\_\_\_\_  
Randy Birchfield \_\_\_\_\_

Guest:

Motion to Excuse:

Approval of Minutes from Regular Meeting: February 13, 2017

Operational and Financial Report February 28, 2017

February 2017 Fuel Sales:

AVGas: \$ 1,900.09	Gallons: 436.79
Jet A: \$ -0-	Gallons: -0-

Approval of February 28, 2017 Financials

As of February 28, 2017

Cash in Bank:	\$ 42,347.06
Net Income YTD:	\$ 41,531.66
Total Expenses YTD:	\$ 13,617.37
Net Income/ Loss YTD:	\$ 27,914.29

Approval to Pay Invoices: \$ 16,821.35 **Correction 03/13/2017**

Including Inv #966431 for \$13,749.85 FAA Share \$12,375.00 Received 02/23 Local Share \$687.85

Old Business:

New Business:

Consultant's Report from Michael Baker International

Date of Next Meeting:

Monday, April 10, 2017@ 5:00pm

Public Comments:

Adjournment:

Huron County Airport Authority  
Regular Meeting Minutes, February 13, 2017

1. Harry Brady called the meeting to order

2. **Roll Call**

**Members Present:** Harry Brady Melissa James Randy Birchfield

**Guest:**

J.W. Kelley Scott Brogan Marcus Holtz Mike Weisenberger  
Dennis Sokol Danial LeClair

3. **Motion to Excuse:**

4. **Approval of Minutes:**

Melissa James made a motion to approve the January 9, 2017 regular meeting minutes. Harry Brady seconded. Motion Passed.

5. **Operational and Financial Report:**

January 2017 Fuel Sales:

AVGas: \$ 1,411.70 Gallons: 324.53  
Jet A: \$ -0- Gallons: -0-

Approval of January 31, 2017 Financials

As of January 31, 2017

Cash in Bank: \$ 14,746.75  
Net Income YTD: \$ 9,236.78  
Total Expenses YTD: \$ 9,170.30  
Net Income/ Loss YTD: \$ 66.48

Approval to Pay Invoices: \$ 18,279.88 (Adjusted 02/17/2017)

Add \$125.00 for John Beck – Void check to NORW and replace.

Melissa James made a motion to approve financial reports. Harry Brady seconded. Motion Passed.

6. **Old Business:**

7. **New Business:**

Approval of Inv #968936 for \$ 5,499.94 FAA Share \$ 4,950.00 Local Share \$274.94. Melissa James made a motion to approve. Randy Birchfield seconded. Motion Passed.

Consultant Report

Task Order #1 – Master Plan Update – Establish AGIS Project and finalize the Technical Advisory Committee (TAC) for Master Plan

Task Order #2 – Apron Reconstruction Design – Has begun design for the apron

Melissa James made a motion to approve Resolution #2016-3 – The Norwalk-Huron County Airport hereby authorize Harry Brady to execute the Ohio Airport Matching Grant M17-36 for the Norwalk-Huron County Airport for Master Plan Update and Apron Design and the amount of Sixteen Thousand Dollars and Zero Cents (\$16,000.00). Randy Birchfield seconded. Resolution approved.

Approval of Inv #968920 for \$ 4,950.00 FAA Share \$4,455.00 Local Share \$247.00. Melissa James made a motion to approve. Randy Birchfield seconded. Motion Passed.

Melissa James made a motion for airport closures for 2017 Race Season:

May 20<sup>th</sup>                  June 23 – 24 – 25                  August 12<sup>th</sup>

Guaranteed \$10,000.00 from Summit Motorsports Park. Randy Birchfield seconded. Motion passed.

Need width of T-hangars for a possible new tenant. T-hangars 39' Commercial building 50'.

Review hangar rent as number of planes change each month. Possible go month-to-month with an additional cost of \$20.00.

Harry Brady EPA year-end report in compliance per Marshall Goff. Below 500 gallons could go to testing once a week.

East side of Commercial building needs a 6" elbow on rain gutter.

Public records request from Allen Nelson for copies of electric bills from time Foghorn Designs moved in.

Randy Birchfield requested use of the airport for the 8050 EAA pancake breakfast August 13<sup>th</sup>. Randy Birchfield moved to approve. Harry Brady seconded. Motion Passed. Always use the airport for this if no conflict.

Hole in roof of west side of Commercial hangar. Harry Brady stated it needs rebuilt, can work on it on Saturday.

Foghorn lease - Melissa James did not bring to meeting. Harry Brady stated that the door going into Foghorn Designs is in really bad shape and will need to be replaced in the spring.

Next Meeting April 10, 2017

8. **Public Comments:**

Questioned when the 20 to 1 study being released.

9. **Adjourned:**

Respectfully Submitted,

Linda Vaughn

Board Approval,

Melissa James  
Vice-President

Approved: \_\_\_\_\_

# Huron County Airport Authority Balance Sheet

As of February 28, 2017

12:56 PM

03/08/2017

Cash  
Basis

Feb 28, 17

## ASSETS

### Current Assets

#### Checking/Savings

Civista 23825 42,347.06

Total Checking/Savings 42,347.06

#### Accounts Receivable

Accounts Receivable -660.00

Total Accounts Receivable -660.00

Total Current Assets 41,687.06

**TOTAL ASSETS 41,687.06**

## LIABILITIES & EQUITY

### Equity

Opening Balance Equity 40,822.82

Retained Earnings -27,050.05

Net Income 27,914.29

Total Equity 41,687.06

**TOTAL LIABILITIES & EQUITY 41,687.06**

Huron County Airport Authority  
**Profit & Loss YTD**

1:05 PM

03/08/2017

February 2017

Cash  
 Basis

	<u>Feb 17</u>	<u>Jan - Feb 17</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Commercial Office Rent	320.26	1,257.76
FAA Grant	20,404.15	20,404.15
Farm Rent	8,538.64	8,538.64
Fuel Sales	1,900.09	3,289.87
Hangar Rent	1,039.50	7,649.00
Utilities Reimbursement	92.24	392.24
<b>Total Income</b>	<u>32,294.88</u>	<u>41,531.66</u>
<b>Expense</b>		
Credit Card Processing	42.04	72.70
Maintenance	134.55	285.05
Office Expense		
Office Supplies	33.06	58.53
Total Office Expense	33.06	58.53
Ohio EPA Reporting	875.00	1,675.00
Propane	408.36	696.72
Property Taxes	0.00	3,410.22
Repairs and Maintenance	0.00	2,561.48
Sales Tax		
Sales Tax Discount	-0.77	-1.37
Sales Tax - Other	102.35	182.96
Total Sales Tax	101.58	181.59
Secretary / Treasurer	75.00	150.00
Service Agreements	995.00	995.00
Snow Removal	0.00	375.00
Utilities		
Electric	1,190.39	2,346.26
Telephone Expense	115.88	232.40
Water	422.21	523.42
Total Utilities	1,728.48	3,102.08
Website Expense	54.00	54.00
<b>Total Expense</b>	<u>4,447.07</u>	<u>13,617.37</u>
<b>Net Ordinary Income</b>	<u>27,847.81</u>	<u>27,914.29</u>
<b>Net Income</b>	<u><u>27,847.81</u></u>	<u><u>27,914.29</u></u>

# Huron County Airport Authority

Date: 03/07/2017      Invoice Approval      for      03/13/2017

Business Name	Invoice Date	Amount	Purchase	Check #
Beck, John	03/01/2017	125.00	February	3353
Frontier	02/28/2017	115.88	Service 02/28/2017 - 03/27/2017	EFT
Goff, Marshall	03/08/2017	800.00	Febraury	3354
Huron County Chamber	03/01/2017	23.75	Overnight Grant	3355
Huron County Chamber	03/08/2017	23.09	Copies	3355
Michael Baker International	02/06/2017	13,749.85	Master Plan Update Study #2	3356
Northern Ohio Rural Water	02/27/2017	79.25	Service 01/11/2017 - 02/10/2017	3357
			<b>Correction 03/13/2017</b>	
Ohio Business Gateway	03/02/2017	136.73	Sales Tax - February	EFT
Ohio Edison	03/02/2017	1,290.50	Service 01/28/2017 - 02/28/2017	EFT
Postmaster - Norwalk	03/01/2017	49.00	Stamps	3359
Travelers Insurance	02/16/2017	353.00	Criminal Policy	3358
Vaughn, Linda	02/28/2017	75.00	Secretary / Treasurer - February	3360

16,821.05

Approved 02/13/2017				
Beck, John	02/01/2017	125.00	January	3353
Michael Baker International	02/13/2017	4,950.00	Design Apron Rehab	
Michael Baker International	02/13/2017	5,499.94	Master Plan Update Study #3	

10,574.94

27,395.99      Total Checks Written 03/13/2017