

Huron County Airport Authority
Minutes
For Regular Meeting, Monday, Nov 15, 2021, 1:30 p.m.
Huron County Airport Authority

Call to Order

Present: Scott Sparks, Nick Burch, Michael Barefoot

Public Comments: 600 x 2,000 grass landing area/zone – not on CIP – local project. AOPA – no FAA involvement, etc.

Approval of Minutes from Regular Meeting: Oct 18, 2021, Nick moved, Mike seconded, approved

Operational and Financial Report October 31, 2021

Oct 2021 Fuel Sale

AVGas:	\$3637.03	Gallons:	697.78
Jet A:	\$0.00	Gallons:	0.00

As of November 2021

Civista 9494
Cash in Bank: 34,427.18

Total Income / Loss

Net Income YTD:	149,042.52
Total Expenses YTD:	128,795.73
Net Income/ Loss YTD:	<u>20,246.79</u>

Airport Income/ Loss

Net Income YTD:	149,042.52
Total Expenses YTD:	128,795.73
Net Income/ Loss YTD:	<u>20,246.79</u>

Grant Income/ Loss

Net Income YTD:	36,355.12*
Total Expenses YTD:	34,205.16
Net Income/ Loss YTD:	<u>2,149.96</u>

- Grant Expenses = October Invoice Paid as shown on Nov 2021 agenda
- *\$12,146.12 CARES; \$24,209 Grant Close-out

Approval of November 30, 2021 Financials

Huron County Airport Authority
October 2021 Invoice Approval

Meeting: 11/15/2021

Company	Date	Amount	Purchase	Check #
Albrecht, Bill		400.00	EPA Reporting - Nov 2021	1230
Beck Aviation		155.79	Maintenance - Nov 2021	1217
Crazeweld		420.52	Fire Extinguisher work	EFT
EPIC Aviation		7,000.00	Payment toward Inv# 7453050	1216
EPIC Aviation	11/29/2021	21,983.66	Inv# 7453050, 7453756, 7462511	1321
Holtz, Mary		1,788.53	Mowing/fuel- Oct 2021	1226
LeClair, Daniel		439.72	Reimbursement - hangar door repair	1225
Northern Ohio Rural Water		271.96	9/14/21 - 10/18/21	1227
Rexel		11.32	120V photocel	1232
Sunrise Cooperative		391.29	122.7 gal @ \$3.189	1228
Thompson, Renée		400.00	Oct 2021	1229
Ohio Business Gateway		261.70	Nov Sales Tax	EFT
Frontier Communications	11/23/2021	160.26	Service 8/28/21 - 9/27/21	EFT
Ohio Edison - Office	11/17/2021	141.80	Aug 27 to Sept 24 2021	EFT
Ohio Edison - Runway	11/17/2021	216.00	Aug 27 to Sept 24 2021	EFT
Ohio Edison - W. Hangar	11/17/2021	79.93	Aug 27 to Sept 24 2021	EFT
Ohio Edison - N. Hangar	11/17/2021	<u>82.68</u>	Aug 27 to Sept 24 2021	EFT
		<u>34,205.16</u>		

Approval to Pay Invoices: \$34,205.16

Old Business:

- Consultant Report
 - \$19,000 left to receive through CARES, working with Renée to obtain backup
 - Reports 425, 271 – they submit, will bring to Dec meeting for approval
 - FAA quarterly report & Annual performance report: motion to view and approve – Scott moved, Mike seconded, approved.
 - Michael Baker will submit update of status of Master Plan at this time.
 - Approval of the Master Plan: Nick moved, Mike seconded, approved.
 - Plan is to Mill & Fill current runway
 - Get more info on airplanes that go thru here – document 500+ operations
 - ODOT assistance w/runway – show good faith effort by investing in maintenance ourselves in amount of at least \$2,400 - \$3,00 before spring
 - Rehabilitation Apron B closeout complete except for ODOT, which is pending in the amount of \$1,344.92

- 1. Approval of Master Plan: see Consultant Report for approval
- 2. Projects & Status
 - A. Fire extinguishers at fuel tanks and pumps have been installed.
 - B. Hangar D Roof leaks – Janotta & Herner completed: BUT bucket still ½ full of water yesterday – Scott will call back
 - C. snow removal contract – Adelman quote
 - D. runway crack and seal (maintenance)
 - E. Footer replacement – C Hangar, waiting to hear from

Adelman

- F. Taxiway sealing
- G. chairs to sell on GovDeals.com – form from Val @ Commissioners office
- H. Registration numbers updated to data base
- I. Security System quotes – 1 bid received
- J. Stone grate - in the works
- K. Water junctions freeze protection. Crazeweld will replace for \$300. Nick moved, Mike seconded, approved.
- L. water heater replacement
- M. HVAC installation
- N. Overdue unsigned leases.
- O. Roof inspections & eave clean outs. – Next week, hopefully.

New Business:

- 1. Any other business?
 - a. Freeman (attorney) retired. Discussion with Harry Brady/Commissioners agree we need an aviation attorney. We are reaching out to Nick Phillips.

*Note: C-3 no plane: door won't slide.

Date of next meeting: Dec 13, 2021 @ 1:30pm

Adjourn 2:28 p.m.